

UNIVERSITY OF BALTIMORE
Academic Policy Cover Sheet

(See Process for Academic Policy Development, Revision or Discontinuance)

INITIATING GROUP / UNIT: LAW <input checked="" type="checkbox"/> MSB <input type="checkbox"/> YGCLA <input type="checkbox"/> UFS <input type="checkbox"/> Office of the Provost <input type="checkbox"/>
CONTACT NAME: Cheryl Cudzilo PHONE:
POLICY TITLE: Upper Level Legal Writing Requirements
APPLIES TO: LAW <input checked="" type="checkbox"/> MSB <input type="checkbox"/> YGCLA <input type="checkbox"/>
SPECIFIC PROGRAM (if applicable): JD
PROPOSED IMPLEMENTATION DATE / SEMESTER: Fall 2010

Box 1: ACTION ITEM (check appropriate box)	DOCUMENTS REQUIRED (see box 2 below)	REVIEW / APPROVAL SEQUENCE (see box 3 below)
<input type="checkbox"/> 1. New Policy	AB – others as appropriate	ABCDE – varies
<input checked="" type="checkbox"/> 2. Policy Revision	AB – others as appropriate	ABCDE – varies
<input type="checkbox"/> 3. Discontinuance of Existing Policy	AB	ABCDE – varies

Box 2: DOCUMENTATION (check boxes of documents included) (may include documents in addition to required ones)			
<input checked="" type="checkbox"/>	A. AP Cover Sheet (this document)	D. Additional Forms (as may be needed to support procedures)	F. Other (please list)
<input checked="" type="checkbox"/>	B. AP Proposal Summary	E. Samples of Similar Policies	
<input type="checkbox"/>	C. Procedures (as appropriate)		

Box 3: REVIEW / APPROVAL SEQUENCE	SIGNATURES (as appropriate)	DATE
A. School / College Dean	<i>Polly G. Lee</i>	1/2/10
B. Policy Coordinator	<i>Marla Levine</i>	2/1/11
C. Academic Policy Review Committee Chair (optional UFS subcommittee)		
D. University Faculty Senate Chair (UFS option)		
E. Provost and Senior Vice President for Academic Affairs	<i>J. Sword</i>	2/10/11
F. Attorney General's Office	Signature not required. If AG review is necessary, the date of approval may be received via e-mail and would be added by the Policy Coordinator.	
G. 10-Day Open Comment Period		
H. President		
I. USM / Board of Regents – approval	Signature not required. If USM review is necessary, the date of approval would be added by the Policy Coordinator.	

Academic Policy Proposal Summary

INITIATING GROUP / UNIT: LAW <input checked="" type="checkbox"/> MSB <input type="checkbox"/> YGCLA <input type="checkbox"/> UFS <input type="checkbox"/> Office of the Provost <input type="checkbox"/>	
CONTACT NAME: Cheryl Cudzilo	PHONE: x4457
POLICY TITLE: Upper Level Legal Writing Requirements	
APPLIES TO: LAW <input checked="" type="checkbox"/> MSB <input type="checkbox"/> YGCLA <input type="checkbox"/>	
SPECIFIC PROGRAM (if applicable): JD	
PROPOSED IMPLEMENTATION DATE / SEMESTER: Fall 2010	

I. Statement of Purpose:

To clarify language regarding the upper level legal writing requirement.

II. Policy (including authority for policy waiver, exclusions, or sanctions, if any) can be attached if too lengthy for this box.

The two upper-level writing requirements may be fulfilled by the completion of two research and writing projects. One writing requirement (scholarly) must be met by submission of an acceptable law review or journal article or by submission of a research paper which meets the definition set forth in the Advanced Legal Research course description (Subject to variation depending upon the faculty member, student, and topic, it is suggested that the paper format be that of a law review comment with footnotes; that it have a length of not less than 25 pages; and that the process of developing it include the scheduling of discussion and review of written scope notes, outlines, and drafts, as well as the final product) and earns a grade of C or higher in a designated course listed below, or in Advanced Legal Research .

The second upper level writing requirement may be fulfilled in the same manner as the first or can be met by earning a grade of C or higher in a course designated as a workshop.

III. Reason(s) for Proposed Policy

This change is intended to apply the minimum level of performance to fulfillment of the upper level writing requirement through a workshop course that applies to fulfillment of the requirement through law journal writing, approved paper courses, and Advanced Legal Research.

Academic Policy Proposal Summary (Page 2)

INITIATING GROUP / UNIT:	LAW <input checked="" type="checkbox"/> MSB <input type="checkbox"/> YGCLA <input type="checkbox"/> UFS <input type="checkbox"/> Office of the Provost <input type="checkbox"/>	
CONTACT NAME:	Cheryl Cudzilo	PHONE: x4457
POLICY TITLE:	Advocacy Requirement	
PROPOSED IMPLEMENTATION DATE / SEMESTER:	Fall 2010	

IV. Current Policy (if proposal is a revision or discontinuance), including date of adoption if available, can be attached if too lengthy for this box.

The two upper-level writing requirements may be fulfilled by the completion of two research and writing projects. One writing requirement (scholarly) must be met by submission of an acceptable law review or journal article or by submission of a research paper which meets the definition set forth in the Advanced Legal Research course description (Subject to variation depending upon the faculty member, student, and topic, it is suggested that the paper format be that of a law review comment with footnotes; that it have a length of not less than 25 pages; and that the process of developing it include the scheduling of discussion and review of written scope notes, outlines, and drafts, as well as the final product) and earns a grade of C or higher in a designated course listed below, or in Advanced Legal Research .

The second upper level writing requirement may be fulfilled in the same manner as the first or can be met by completing a course designated as a workshop.

V. Other (who was consulted, definition of terms, etc.)

This policy was approved by the Academic Standards Committee and the Faculty Council on November 17, 2010.