

Student Information Update Form

Student Name: _____ ID: _____

Email Address: _____ Phone Number: _____ Date: _____

Directions: This form is used to update your Name, Address or Social Security Number. Please print and complete all information. Requests must be accompanied by supporting documentation and may be faxed, emailed or delivered in person.

Note: Name changes are for primary name, which is used for transcripts, financial aid, etc. If you wish to change your preferred first name, you may do so in the student portal.

Name Change

Documentation: Marriage Certificate Official Name Change Documentation

Current Name: Last: _____ First: _____ Middle: _____

New Name: Last: _____ First: _____ Middle: _____

Student Signature: _____

Address Change

No Documentation is required. If you are changing the address for in-state tuition purposes, please refer to the University of Baltimore Residency Policies on the UB web site.

Address to be changed: Local (local is also your mailing address) Permanent

Current Address: Street, City, State, and Zip: _____

New Address: Street, City, State and Zip: _____

Student Signature: _____

Social Security Number Update

Documentation: Social Security Card

Reason for change: _____

Current Number: _____ Updated Number: _____

Student Signature: _____

Processed By: _____ Date: _____