

Undergraduate students who have successfully completed 90 applicable credits and earned a minimum cumulative GPA of 3.2 may qualify to enroll in up to six graduate credits to be used as elective undergraduate courses. These graduate credits cannot later be applied to a graduate program at the University of Baltimore. Undergraduate tuition rates will apply.

Students interested in pursuing this option must meet with their advisor, prior to the beginning of the next term, to review their academic qualifications. The request is then forwarded to the undergraduate and graduate program directors to approve or disapprove the student's application. Course registrations will be processed by the Records Office via a registration form signed by both the student and the Academic Advisor.

## Student Information

\_\_\_\_\_  
Student Name \_\_\_\_\_ Student ID \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_@ubalt.edu  
Student's UB email will be used for all communications.

\_\_\_\_\_  
Undergraduate Major \_\_\_\_\_ Number of credits completed \_\_\_\_\_ Cumulative GPA \_\_\_\_\_

\_\_\_\_\_  
Student Signature \_\_\_\_\_ Date \_\_\_\_\_

## College Use Only

- \_\_\_\_\_ The courses below will be applicable to the Undergraduate degree only.  
 \_\_\_\_\_ The courses below will not be applied toward requirements for a graduate program.  
 \_\_\_\_\_ Undergraduate tuition will be charged.

**Student is required to initial all the above.**

Course Title	Course Number	Credits

Student is approved to register for up to six graduate credits in the courses listed above.

\_\_\_\_\_  
Undergraduate Program Director Signature \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
Graduate Program Director Signature \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
Dean or Dean's Representative \_\_\_\_\_ Date: \_\_\_\_\_

**Please forward completed form to:**

University of Baltimore, Office of Records and Registration  
Academic Center, Room 126, 1420 N. Charles St. Baltimore, MD 21201  
E: records@ubalt.edu | T: 410.837.4825 | F: 410.837.4820