

## John Doe

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### OBJECTIVE

Environmental Sustainability graduate looking to obtain an entry-level position with a nonprofit that contributes to a healthier living environment for citizens of Baltimore City and surrounding areas.

### EDUCATION

The University of Baltimore, <b>Bachelor of Arts, Environmental Sustainability</b>	Baltimore, MD	12/2019
Baltimore City Community College <b>Associate of Arts, General Studies</b>	Baltimore, MD	05/2017

### INTERNSHIP EXPERIENCE

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Grassroots Organizer, Clean Water Action	Baltimore, MD	09/2018-05/2019
<ul style="list-style-type: none"><li>• Promoted action on progressive issues to influence national, state, and local decision makers</li><li>• Raised funds to support research, lobbying and educational campaigns</li><li>• Identified volunteers to participate in activities protecting the Chesapeake Bay and Potomac River and their shorelines, tributaries, and wetlands</li><li>• Reduced health-threatening contamination of air, water, food, and communities</li><li>• Promoted clean, renewable energy and combated climate change</li></ul>		

### WORK EXPERIENCE

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Member, AmeriCorps Vista <b>Beat the Streets of Baltimore (BTS)</b>	Baltimore, MD	07/2019-Present
<ul style="list-style-type: none"><li>• Ensure the stability and effectiveness of BTS – Baltimore by improving operational protocols and practices, including communications to the board of directors, as well as to the general community, through social media, newsletters, and the organizational website</li><li>• Strengthen and build relationships with key stakeholders in K-12 education, participants and their families, and supporters within the community</li><li>• Develop materials to train part-time staff and volunteers, and facilitate regular (monthly) training sessions</li><li>• Identify and seek grant-funding opportunities, and build relationships with partners in higher education and the community</li></ul>		
Maintenance Technician, CBRE	Baltimore, MD	07/2017-05/2019
<ul style="list-style-type: none"><li>• Performed assigned day-to-day repairs, emergency and preventive maintenance, and completed maintenance and repair records</li><li>• Assisted with troubleshooting and repairs of buildings and installed systems, including plumbing systems, kitchen equipment, roofs, drains, shop, and HVAC</li><li>• Maintained lighting systems throughout the facility, cleaning fixtures, and replacing bulbs and lamps</li><li>• Managed facility and property upkeep including raking, sweeping, leaf blowing, and snow removal</li></ul>		
Pet Trainer, Pets Mart	Catonsville, MD	05/2016-05/2018
<ul style="list-style-type: none"><li>• Created, planned, and executed behavioral training classes for Labrador Retrievers, Australian Shepherds, and Boarder Terriers</li><li>• Taught dog owners the importance of behavioral training and provided manuals and strategies for at home use</li><li>• Increased population of pet training classes by 10% in six months by providing a hands-on approach for owners</li></ul>		