

## Summary

Results-oriented Public Affairs doctoral candidate with extensive research experience and a deep understanding of policy analysis, strategic communication, and community engagement. Seeking a challenging position where my advanced knowledge in public affairs, advocacy, and policymaking can be leveraged to inform evidence-based decisions, drive impactful initiatives, and contribute to positive societal change.

## Skills

- Advanced Research and Data Analysis
- Policy Analysis and Evaluation
- Strategic Communication and Public Relations
- Political Economy Analysis
- Public Administration and Governance
- Advocacy and Lobbying Strategies
- Community Engagement and Social Impact Assessment
- Academic Writing and Publishing
- Proficient in Statistical Software (e.g., SPSS, STATA)
- Strong Presentation and Teaching Skills

## Experience

Aclu Of Georgia August 2020 to Current

### Public Affairs Assistant

Savannah, GA

- Assist in the development of press releases and other public relations materials.
- Draft emails, letters, and other correspondence to external stakeholders.
- Organize meetings with government officials and community leaders and coordinate media interviews for senior executives.
- Develop content for social media posts.
- Monitor industry news and trends to identify opportunities for outreach activities.

Johnson & Chase Law Firm

July 2015 to March 2020

### Paralegal

Detroit, MI

- Reviewed and organized legal documents, such as pleadings, motions, and briefs.
- Drafted correspondence to clients and other attorneys.
- Prepared trial notebooks for court proceedings.
- Conducted research on relevant laws, regulations, judicial decisions, and legal articles.
- Assisted in the preparation of legal arguments and memoranda of law.
- Created spreadsheets to track case information and deadlines.
- Maintained client files according to established protocols.

Detroit Public Schools

August 2000 to June 2015

### High School History Teacher

Detroit, MI

- Developed and implemented curriculum plans for high school history classes.
- Created lesson plans to engage students in the study of world history, culture, and political systems.
- Assessed student performance through quizzes, tests, projects and presentations.
- Provided individualized instruction to struggling students.
- Organized field trips to local historical sites to enhance learning experiences.
- Collaborated with other teachers on interdisciplinary projects.

## Education and Training

University of Baltimore

Expected in December 2025

Doctoral in Public Administration

Baltimore, MD

Relevant Research Areas:

- Policy Analysis and Evaluation
- Public Administration and Governance
- Strategic Communication in Public Affairs
- Political Economy and Public Policy
- Advocacy and Lobbying Strategies
- Community Engagement and Social Impact Assessment

University of Michigan - Ann Arbor

December 2019

Master of Arts: Public Administration

Ann Arbor, MI

Michigan State University

May 2000

Bachelor of Arts: Political Science

East Lansing, MI

## Activities and Honors

Research Experience:

- Doctoral Research Assistant | University of Baltimore, Baltimore, MD | Jan. 2023 - Present
  - Conducting in-depth policy analysis and research in the area of security and terrorism.
  - Collaborating with faculty members on research projects, grant proposals, and academic publications.
  - Teaching and mentoring undergraduate students in public affairs research methods.
- Research Analyst | University of Baltimore/Think Tank, Baltimore, MD | Oct. 2014 - Dec. 2015
  - Led research initiatives on [specific research topics], producing reports and policy briefs for government agencies and NGOs.
  - Designed and conducted surveys, interviews, and focus groups to gather primary data for research projects.
  - Presented research findings at national and international conferences.

## Languages

English:

Native/ Bilingual

Greek:

Full Professional

## Accomplishments

- Member, American Society for Public Administration (ASPA)
- Member, Network of Schools of Public Policy, Affairs, and Administration (NASPAA)
- Publication in the Journal of Public Affairs.