

John Doe

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Summary

Results-oriented Negotiation and Conflict Management master's candidate with a strong background in conflict resolution strategies and effective communication skills. Seeking an entry-level position to utilize expertise in negotiation, mediation, and dispute resolution in order to facilitate positive outcomes in various professional settings.

Skills

- Advanced Negotiation Techniques
- Mediation and Facilitation
- Conflict Analysis and Resolution
- Cross-Cultural Communication
- Active Listening and Empathy
- Conflict Assessment and Management
- Legal and Ethical Issues in Negotiation
- Research and Data Analysis
- Strong Communication and Interpersonal Skills
- Proficient in Microsoft Office Suite and Conflict Resolution Software

Experience

Conflict Resolution Intern **10/2022 to Current**
San Francisco Government **San Francisco, CA**

- Assist in mediating disputes between parties and facilitate communication to reach mutually beneficial agreements.
- Conduct conflict assessments and develop tailored conflict resolution strategies for clients.
- Collaborate with team members to design and deliver conflict resolution workshops for community groups.

Research Assistant **12/2020 to 06/2022**
University of San Francisco **San Francisco, CA**

- Conducted literature reviews and assisted in research projects related to negotiation, conflict management, and peace studies.
- Compiled and analyzed data, contributing to academic publications and presentations.
- Assisted professors in organizing conferences and workshops on conflict resolution and peace building.

Education and Training

Master of Science in Negotiations And Conflict Management **09/2022**
University of Baltimore **Baltimore, MD**

Bachelor of Science: Psychology **06/2022**
University of San Francisco **San Francisco, CA**

Certifications

- Certified Mediator
- Conflict Management Professional Certification

Accomplishments

- Member, Association for Conflict Resolution (ACR)
- Member, International Association for Conflict Management (IACM)

Languages

English:

Native/ Bilingual

French:

Native/ Bilingual

Activities and Honors

- Restorative Justice Facilitator, Justice for All Corp., San Francisco, CA | December 2022 - Present
- International Development NGO Volunteer, Helping Hands Cambodia, Krong Kampot, Cambodia | May 2021 - August 2021