

University of Baltimore

IV-6.2 Campus Identification Card Policy

Approved by President Schmoke on July 7, 2016

Revised on May 21, 2018

Policy Statement

The University of Baltimore (UB) is a public university, and many of its buildings are open to the public during the day and early evening. UB will remain welcoming to all visitors who are present on the campus for legitimate reasons, including public events, participation in academic activities and use of the two campus libraries. The purpose of this policy is to require all UB students, faculty and staff to obtain a photo identification card, called “the Bee Card,” to carry the Card and display the Card while inside campus buildings.

Instructions for obtaining the Bee Card and its benefits for campus users, including access to the campus recreation center and use of the UB Shuttle and campus audio/visual services, are outlined at www.ubalt.edu/beecard.

Applicability

All UB students, faculty and staff are required to obtain, carry and display the Bee Card in a visible manner at all times while inside UB buildings.

The Bee Card will be needed for building access on UB’s main campus. This policy does not apply to the buildings on the Universities at Shady Grove campus.

Temporary personnel, visitors and campus vendors are directed to review the procedures that accompany this policy.

There are procedures that support this policy.

Procedures – Campus Identification Card Policy (IV-6.2)

The following information supports the UB Campus Identification Card Policy. This information will be updated periodically.*

Building Access/Hours

- Campus buildings are accessible during certain hours only with a [Bee Card](#); Campus community members are to have the Bee Card with them at all times.
- Please see <http://www.ubalt.edu/campus-building-hours.cfm> for the specific hours when campus buildings are accessible.
- Children, ages 14 years or younger, must be accompanied by an adult at all times while in a UB campus building.

Visitor Information

- Visitors, temporary personnel and campus vendors may be asked to sign in and produce identification at certain UB buildings.
- Instructional signage for guests will be maintained at the entrance of University buildings.

*Last updated on May 21, 2018.